



MICHIGAN STRATEGIC FUND

MEMORANDUM

Date: October 31, 2025

To: Sen. Sarah Anthony, Chair, Senate Appropriations Committee

Sen. Jon Bumstead, Minority Vice Chair, Senate Appropriations Committee

Sen. Mary Cavanagh, Chair, Senate Appropriations Subcommittee on LEO/MEDC

Sen. Mark Huizenga, Minority Vice Chair, Senate Appropriations Subcommittee on LEO/MEDC

Rep. Ann Bollin, Chair, House Appropriations Committee

Rep. Nancy Jenkins-Arno, Chair, House Appropriations Subcommittee on Labor and Economic Opportunity

Rep. Jasper Martus, Minority Vice Chair, House Appropriations Subcommittee on Labor and Economic Opportunity

From: Quentin L. Messer, Jr., President, Michigan Strategic Fund

Subject: **FY 2025 FTE Fourth Quarter Report – Public Act 121 of 2024, Section 215**

Section 215 of Public Act 121 of 2024 requires departments and agencies to report quarterly on the number of full-time equated (FTE) positions by classification and actual FTE position counts compared to authorized FTE position counts. Pursuant to this requirement, attached is the fiscal year (FY) 2025 fourth quarter report for the Michigan Strategic Fund.

For questions, please contact our Office of Legislative Affairs at medcgovrelations@michigan.org. You may also contact me directly at messerq@michigan.org.

Attachment

cc: Members, Senate and House Appropriations Committees
Members, Senate and House Appropriations Subcommittees on Labor and Economic Opportunity
Directors, Senate and House Fiscal Agencies
Senate and House Policy Offices
Director, State Budget Office

LEO-MSF-MEDC
FTEs by Classification and Job Type
Pay Period Ending 9/27/2025

FTE Job Classification	Number of FTEs
Office and Clerical	4.0
Officials and Administrators	19.0
Paraprofessionals	9.0
Professionals	84.9
Service Maintenance	1.0
Technicians	2.5
Total:	120.4

Job Type	FTE Job Classification	Number of FTEs
Accountant	Professionals	2.0
Accounting Technician	Paraprofessionals	4.0
Archaeologist	Professionals	2.0
Archaeologist Specialist	Professionals	1.0
Architect	Professionals	2.0
Architect Specialist-Licensed	Professionals	1.0
Auditing Specialist	Professionals	1.0
Communications Specialist	Professionals	1.0
Departmental Analyst	Professionals	26.0
Departmental Manager	Professionals	3.0
Departmental Specialist	Professionals	13.0
Departmental Technician	Paraprofessionals	5.0
Division Administrator	Officials and Administrators	4.0
Economic Community Development Analyst	Professionals	3.0
Economic Community Development Specialist	Professionals	6.0
Executive Secretary	Office and Clerical	1.0
Financial Analyst	Professionals	5.0
Financial Specialist	Professionals	2.0
General Office Assistant	Office and Clerical	1.0
Graphic Arts Designer	Technicians	2.0
Historian	Professionals	3.0
Historian Manager	Professionals	1.0
Human Resources Analyst	Professionals	1.9
Human Resources Specialist	Professionals	1.0
Information Technology Programmer Analyst	Professionals	5.0
Information Technology Specialist	Professionals	4.0
Information Technology Student Assistant	Technicians	0.5
Laborer	Service Maintenance	1.0
Promotional Specialist	Professionals	1.0
Secretary	Office and Clerical	1.0
Senior Executive Management Assistant	Office and Clerical	1.0

Job Type	FTE Job Classification	Number of FTEs
State Administrative Manager	Officials and Administrators	13.0
State Assistant Administrator	Officials and Administrators	1.0
State Bureau Administrator	Officials and Administrators	1.0
Total:		120.4

Michigan Strategic Fund
Fiscal Year 2025 Quarterly Full-Time Equated (FTE) Position Comparison
Pay Period End Date: 9/27/2025

Appropriation Category	Appropriation Name	Authorized FTEs	Actual FTEs	Comment
MICHIGAN STRATEGIC FUND	Business Attraction and Community Revitalization	0.0	15.5	FTE authorization for this line comes from the Job Creation Services appropriation. FTE costs allocated to these programs is based on the time staff spend working on them. There are 15.5 FTEs who are non-civil service employees charged to this appropriation included in the 'Actual FTEs'. ***
MICHIGAN STRATEGIC FUND	Job Creation Services	164.0	26.1	The authorized FTEs from this line include FTEs coded to all other MSF appropriations. There are 17.3 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
MICHIGAN STRATEGIC FUND	Entrepreneurship Eco-System	0.0	3.2	FTE authorization for this line comes from the Job Creation Services Appropriation. There are 3.2 non-civil service employees charged to this appropriation included in the 'Actual FTEs'. ***
BOILERPLATE APPROPRIATIONS	Arts and Cultural Program (Interlocal)	0.0	2.0	FTE authorization for this line comes from the Job Creation Services appropriation. There are no non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	GF/GP trans to Business Attraction and Community Revitalization	0.0	9.3	FTE authorization for this line comes from the Job Creation Services appropriation. FTE costs allocated to these programs is based on the time staff spend working on them. There are 9.3 FTEs who are non-civil service employees charged to this appropriation included in the 'Actual FTEs'. ***
BOILERPLATE APPROPRIATIONS	Talent and Growth (Interlocal)	0.0	3.7	FTE authorization for this line comes from the Job Creation Services appropriation. There are 1.7 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	Job Creation Services (Interlocal)	0.0	101.1	See rationale on the "Job Creation Services" line.**
BOILERPLATE APPROPRIATIONS	Michigan Defense Center Program (Interlocal)	0.0	1.9	FTE authorization for this line comes from the Job Creation Services appropriation. There are 1.9 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	Minority-Owned Business Support (Interlocal)	0.0	0.4	FTE authorization for this line comes from the Job Creation Services appropriation. There are 0.4 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	Pure Michigan (Interlocal)	0.0	5.3	FTE authorization for this line comes from the Job Creation Services appropriation. There are 2.5 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	Revitalization and Placemaking Program (Interlocal)	0.0	2.6	FTE authorization for this line comes from the Job Creation Services appropriation. There are 1.8 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	Community Revitalization and Placemaking Grants Program (Interlocal) - Work Project	0.0	0.1	FTE authorization for this line comes from the Job Creation Services appropriation. There are no non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	MI Community Development Financial Institution Fund (Interlocal) - Work Project	0.0	0.3	FTE authorization for this line comes from the Job Creation Services appropriation. There are 0.3 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	COVID-19 - Community Development Block Grants - Work Project	0.0	2.0	FTE authorization for this line comes from the Job Creation Services appropriation. There are 0.7 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
ONE-TIME APPROPRIATIONS	ARP - Community Revitalization and Placemaking Grants Program - Work Project	0.0	2.0	FTE authorization for this line comes from the Job Creation Services appropriation. There are 1.1 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.

Appropriation Category	Appropriation Name	Authorized FTEs	Actual FTEs	Comment
ONE-TIME APPROPRIATIONS	ARP - Small Business Smart Zones and Business Accelerators - Work Project	0.0	1.6	FTE authorization for this line comes from the Job Creation Services appropriation. There are 1.3 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
ONE-TIME APPROPRIATIONS	Community Development Block Grant - Disaster Recovery - Work Project	0.0	3.0	FTE authorization for this line comes from the Job Creation Services appropriation. There are 2.5 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
Total:		164.0	180.1	

*Authorized FTE levels are not necessarily fully funded within the corresponding line item appropriations.

* This report includes civil service and non-civil service employees funded from state appropriations. MEDC corporate employees are included due to the MEDC providing administrative services for MSF programs, which the MSF reimburses the MEDC for.

* Actual Civil Service employees on this date totaled 121 with 1.8 FTE positions charged to unappropriated appropriation. This also includes ten (10) limited-term employees.

** For Job Creation Services (Interlocal) and Business Attraction and Community Revitalization Work Projects the boilerplate appropriations, comments are reported in the primary appropriation.

*** The 21st Century Jobs Trust Fund Programs have no authorized FTEs; however, MCL 125.2088b allows not more than 4% of the annual appropriations may be used for the purposes of administering these programs.

**** Actual FTEs for each appropriation reflect rounded value. Actual number of FTE positions charged by the department at the end of the reporting period equal 180.06.