



MICHIGAN STRATEGIC FUND

MEMORANDUM

DATE: July 25, 2025

TO: The Honorable Sarah Anthony, Chair
Senate Appropriations Committee

The Honorable Ann Bollin, Chair
House Appropriations Committee

The Honorable Jon Bumstead
Minority Vice Chair
Senate Appropriations Committee

The Honorable Mary Cavanagh, Chair
Senate Appropriations Subcommittee on
Labor and Economic Opportunity/MEDC

The Honorable Nancy Jenkins-Arno, Chair
House Appropriations Subcommittee on Labor
and Economic Opportunity

The Honorable Mark Huizenga
Minority Vice Chair
Senate Appropriations Subcommittee on
Labor and Economic Opportunity/MEDC

The Honorable Jasper Martus
Minority Vice Chair
House Appropriations Subcommittee on Labor
and Economic Opportunity

FROM: Quentin L. Messer, Jr., President
Michigan Strategic Fund

RE: FY 2025 FTE Third Quarter Report – Section 215

Section 215 of Public Act 121 of 2024, the FY 2025 Omnibus Budget, requires departments and agencies to report quarterly on FTE counts by classification and actual FTE position counts compared to authorized FTE position counts. Pursuant to this requirement, attached is the FY 2025 third quarter report for the Michigan Strategic Fund.

Please contact our Office of Legislative Affairs at medcgovrelations@michigan.org if you have any questions. In addition, please do not hesitate to contact me at messerq@michigan.org.

Attachment

cc: Members, Senate and House Appropriations Committees
Members, Senate and House Appropriations Subcommittees on Labor and Economic Opportunity
Kathryn Summers, Director, Senate Fiscal Agency
Mary Ann Cleary, Director, House Fiscal Agency
Senate and House Policy Offices
Jen Flood, State Budget Director

FTEs by Classification and Job Type
Pay Period End Date 06/21/2025

LEO-MSF-MEDC	
OFFICE AND CLERICAL	4.0
OFFICIALS AND ADMINISTRATORS	19.0
PARAPROFESSIONALS	10.9
PROFESSIONALS	86.0
SERVICE MAINTENANCE	1.0
TECHNICIANS	2.0
TOTAL:	122.9

Job Cd Desc	Job Category Cd Desc	FTE
ACCOUNTANT	PROFESSIONALS	1.0
ACCOUNTING TECHNICIAN	PARAPROFESSIONALS	4.0
ARCHAEOLOGIST	PROFESSIONALS	2.0
ARCHAEOLOGIST SPECIALIST	PROFESSIONALS	1.0
ARCHITECT	PROFESSIONALS	2.0
ARCHITECT SPECIALIST-LICENSED	PROFESSIONALS	1.0
AUDITING SPECIALIST	PROFESSIONALS	1.0
COMMUNICATIONS SPECIALIST	PROFESSIONALS	1.0
DEPARTMENTAL ANALYST	PROFESSIONALS	26.0
DEPARTMENTAL MANAGER	PROFESSIONALS	3.0
DEPARTMENTAL SPECIALIST	PROFESSIONALS	14.0
DEPARTMENTAL TECHNICIAN	PARAPROFESSIONALS	6.9
DIVISION ADMINISTRATOR	OFFICIALS AND ADMINISTRATORS	4.0
ECONOMIC COMMUNITY DEVELOPMENT ANALYST	PROFESSIONALS	4.0
ECONOMIC COMMUNITY DEV SPL	PROFESSIONALS	6.0
EXECUTIVE SECRETARY	OFFICE AND CLERICAL	1.0
FINANCIAL ANALYST	PROFESSIONALS	5.0
FINANCIAL SPECIALIST	PROFESSIONALS	2.0
GENERAL OFFICE ASSISTANT	OFFICE AND CLERICAL	1.0
GRAPHIC ARTS DESIGNER	TECHNICIANS	2.0
HISTORIAN	PROFESSIONALS	3.0
HISTORIAN MANAGER	PROFESSIONALS	1.0
HUMAN RESOURCES ANALYST	PROFESSIONALS	2.0
HUMAN RESOURCES SPECIALIST	PROFESSIONALS	1.0

INFORMATION TECHNOLOGY PROGRAMMER ANALYST	PROFESSIONALS	5.0
INFORMATION TECHNOLOGY SPL	PROFESSIONALS	4.0
LABORER	SERVICE MAINTENANCE	1.0
PROMOTIONAL SPECIALIST	PROFESSIONALS	1.0
SECRETARY	OFFICE AND CLERICAL	1.0
SENIOR EXECUTIVE MANAGEMENT ASSISTANT	OFFICE AND CLERICAL	1.0
STATE ADMINISTRATIVE MANAGER	OFFICIALS AND ADMINISTRATORS	13.0
STATE ASSISTANT ADMINISTRATOR	OFFICIALS AND ADMINISTRATORS	1.0
STATE BUREAU ADMINISTRATOR	OFFICIALS AND ADMINISTRATORS	1.0
TOTAL:		122.9

** Actual Civil Service employees on this date totaled 124.*

Report ID: BUD-BPFTE-0064	SIGMA
Run Date: 07/07/2025	Department Boilerplate FTE
Run Time: 9:09:31 AM	

Michigan Strategic Fund
Fiscal Year 2025 Quarterly FTE Comparison
Pay Period End Date: 6/21/2025

Appropriation Category	Appropriation Name	Authorized FTEs	Actual FTEs	Comment
MICHIGAN STRATEGIC FUND	Business Attraction and Community Revitalization	0.0	12.9	FTE authorization for this line comes from the Job Creation Services appropriation. FTE costs allocated to these programs is based on the time staff spend working on them. There are 12.9 FTEs who are non-civil service employees charged to this appropriation included in the 'Actual FTEs'. ***
MICHIGAN STRATEGIC FUND	Job Creation Services	164.0	39.5	The authorized FTEs from this line include FTEs coded to all other MSF appropriations. There are 16.8 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
MICHIGAN STRATEGIC FUND	Entrepreneurship Eco-system	0.0	2.2	FTE authorization for this line comes from the Job Creation Services appropriation. There are 2.2 non-civil service employees charged to this appropriation included in the 'Actual FTEs'. ***
BOILERPLATE APPROPRIATIONS	Arts and Cultural Program (Interlocal)	0.0	2.0	FTE authorization for this line comes from the Job Creation Services appropriation. There are no non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	GF/GP trans to Business Attraction and Community Revitalization	0.0	7.8	FTE authorization for this line comes from the Job Creation Services appropriation. FTE costs allocated to these programs is based on the time staff spend working on them. There are 7.8 FTEs who are non-civil service employees charged to this appropriation included in the 'Actual FTEs'. ***
BOILERPLATE APPROPRIATIONS	Talent and Growth (Interlocal)	0.0	4.0	FTE authorization for this line comes from the Job Creation Services appropriation. There are 2 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	Job Creation Services (Interlocal)	0.0	86.9	See rationale on the "Job Creation Services" line.**
BOILERPLATE APPROPRIATIONS	Michigan Defense Center Program (Interlocal)	0.0	2.0	FTE authorization for this line comes from the Job Creation Services appropriation. There are 2 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	Minority Owned Business Support (Interlocal)	0.0	.3	FTE authorization for this line comes from the Job Creation Services appropriation. There are 0.3 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	Pure Michigan (Interlocal)	0.0	5.7	FTE authorization for this line comes from the Job Creation Services appropriation. There are 3.0 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	Revitalization and Placemaking Program (Interlocal)	0.0	2.4	FTE authorization for this line comes from the Job Creation Services appropriation. There are 1.6 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	Community Development Block Grants - Work Project	0.0	3.9	FTE authorization for this line comes from the Job Creation Services appropriation. There are 1.5 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	Community Revitalization and Placemaking Grants Program (Interlocal) - Work Project	0.0	.2	FTE authorization for this line comes from the Job Creation Services appropriation. There are no non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	MI Community Development Financial Institution Fund (Interlocal) - Work Project	0.0	.3	FTE authorization for this line comes from the Job Creation Services appropriation. There are 0.3 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
BOILERPLATE APPROPRIATIONS	COVID-19 - Community Development Block Grants - Work Project	0.0	1.9	FTE authorization for this line comes from the Job Creation Services appropriation. There are 0.8 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
ONE-TIME APPROPRIATIONS	ARP - Community Revitalization and Placemaking Grants Program - Work Project	0.0	2.4	FTE authorization for this line comes from the Job Creation Services appropriation. There are 1.3 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
ONE-TIME APPROPRIATIONS	ARP - Small Business Smart Zones and Business Accelerators - Work Project	0.0	.2	FTE authorization for this line comes from the Job Creation Services appropriation. There are 0.2 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
ONE-TIME APPROPRIATIONS	Community Development Block Grant - Disaster Recovery - Work Project	0.0	2.7	FTE authorization for this line comes from the Job Creation Services appropriation. There are 1.5 non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
Total		164.0	177.2	

* Authorized FTE levels are not necessarily fully funded within the corresponding line item appropriations.

* This report includes civil service, and non-civil service employees funded from state appropriations. MEDC corporate employees are included due to the MEDC providing administrative services for MSF programs, which the MSF reimburses the MEDC for.

* Actual Civil Service employees on this date totaled 124 with 0.9 full-time equated positions charged to unappropriated appropriation. This also includes three (3) limited term employees.

** For Job Creation Services (Interlocal) and Business Attraction and Community Revitalization Work Projects, the boilerplate appropriations comments are reported in the primary appropriation.

*** The 21st Century Jobs Trust Fund Programs have no authorized FTEs; however, MCL 125.2088b allows not more than 4% of the annual appropriations may be used for the purposes of administering these programs.

**** Actual FTEs for each appropriation reflect rounded value. Actual number of full-time equated positions charged by the department at the end of the reporting period equal 177.24.