

## Revised Budget

To submit the revised budget, you will click on “Applications and Grants” in the upper right-hand corner on the SmartSimple homepage.

[Grantee Home](#) [Applications and Grants](#) [Reports](#) [Reviewer Feedback](#) [Contact](#)

**IMPORTANT:** Please remember to update your profile prior to starting your application. If you do not complete your profile, you may not be able to see all opportunities available to you, and you will not be able to submit your application.

**Welcome to the Michigan Council for Arts and Cultural Affairs Portal**

Please take a moment to familiarize yourself with the application process noting the deadlines for submissions, meeting dates and the status of your application. Please make a note of your username and password as you will need it to access the system in the future.

To access your invitations or applications in progress, click the "Applications and Grants" tab in the upper right corner.

Then go to the “In Progress” tab under My Applications. Then click “Open” next to the grant that is in the “Revised Budget” status.

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**My Applications**

Use the tabs below to see your applications and grants in progress. If you have a grant and would like to upload letters to the Governor and your local legislators, click the Acknowledgements tab.

**IN PROGRESS (1)** [SUBMITTED \(0\)](#) [AWARDED \(0\)](#) [NOT AWARDED \(0\)](#) [CLOSED \(0\)](#) [ACKNOWLEDGEMENTS \(1\)](#)

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<input type="checkbox"/>	#	Organization Name	Grant Number	Project Title	Application Type	Amount Requested	Status	
<input type="checkbox"/>	1	MICHIGAN STATE UNIVERSITY	21PS2099	Music Education Outreach to Low-Income Students	Project Support	\$30,000	Revised Budget	<a href="#">Open</a>

Click on the “Budget” tab, then scroll down and click “Edit Budget”.

21PS2099

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PROJECT INFORMATION **BUDGET** ATTACHMENTS APPLICATION FEE APPLICATION PDF ASSURANCES

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▼ Budget

Budget PDF View: [Open](#)

▼ Revised Budget

**Instructions to Project Director**  
Please address the comments below in your revised budget.

**Application/Grant Budget**  
Please use the button below to open the Budget tool, which will allow you to **revise** your Expenses and Revenue. You can save at any time while the application is in Revised Budget and return to the tool to complete the revised budget.

[Edit Budget](#)

In the popup window you will enter your revised budget. The revised budget needs to reflect the actual grant award and how you plan on making up the difference in revenue or if you are scaling back the project. Once you have entered in the line items click “Save”.