## MSF-Germany/Austria/Switzerland Tourism Representative RFP-Case-252470 Questions & Answers

- Q1) The total budget is up to \$250,000.
  - o Are tickets for fam trips and media trips included in that budget?
  - o Are travel expenses in Germany, Austria and Switzerland included?
  - o Is the design of an ITB-booth and all technical expenses related to ITB included?
  - o Are translation costs for the creation of a native-language web site included?
- A1) Yes
- Q2) Price proposal needs to be sealed and send separately. What technique do we need to use to seal the PDF-attachment in an e-mail? Or do you just want two separate mails: one with the technical and one with the price proposal?
- A2) Please refer to RFP Proposal Format, B) Price Proposal
- Q3) Can companies from Outside CANADA can apply for this? (like,from India or USA).
- A3) An in-country firm is preferred.
- Q4) Do we need to come over there for meetings?
- A4) Yes, potentially for a few conferences.
- Q5) Can we perform the tasks (related to RFP) outside CANADA? (like, from India or USA)
- A5) No
- Q6) Can we submit the proposals via email?
- A6) Please refer to RFP Proposal Format, C) Proposal Shumittal