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## MI-STEP Application Cloning Process

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In order to clone an application, you must first have a current grant cycle application fully approved.

Log into the MEDC Project Portal and go to the Applications & Awards section and find a fully approved application. Fully approved applications will say **Awarded on Day, Date, Year**. Click on the View Award button.

Export Progress Report  
A report for FERDA Hockey, Reporting Period Jul 01, 2020 - Sep 30, 2020 is due in M-0000118012 a month. Due Date: Oct 22, 2020  
Submit Report

Applications & Awards

Application Name	Application ID	Status	Action
International Trade MI-STEP-2020 2020 Gus - n - Brew Classic	APP-17576	Submitted	View Application
International Trade MI-STEP-2020 FERDA Hockey - FY20 MI-STEP Gus & Brew Showcase	INC-00074841	Awarded on Tuesday, Aug 25, 2020	View Award
International Trade MI-STEP-2020 Modan's 2020 International Trade Show	APP-17578	Editing	Edit Application

Next click on the Application link within the award.

MI-STEP-2020 International Trade Manager  
FERDA Hockey - FY20 MI-STEP Gus & Brew Showcase

Incentive Number: INC-00074841 Stage: Monitoring Related: [Application](#)

Timeline

- 8/25/2020: Your disbursement request has been submitted to MEDC on August 25th 2020 in the amount of \$12000.00. Processing and payment of your MI-STEP-2020 reimbursement request can take 20-30 business days. Reference Number: DR-00030751
- 8/25/2020: Your disbursement request has been submitted to MEDC on August 25th 2020 in the amount of \$12000.00. Processing and payment of your MI-STEP-2020 reimbursement request can take 20-30 business days.

Click the Clone button within the application. This will clone the previous application's applicant profile information, as well as the export strategic plan information. Please review the strategic plan to make sure that it is in alignment with the export activity being submitted for approval. All other categories will need to be filled out prior to submission.

MI-STEP-2020 APP-17577  
FERDA Hockey - STEP Application

Approved Clone

Profile

- Export Strategic Plan
- Export Activity
- Budget
- Review & Submit

POWERED BY SBA U.S. Small Business Administration  
Funded in part through a grant with the US Small Business Administration.

MI-STEP is designed to spur job creation by empowering Michigan eligible small business concerns (ESBCs) to export their products. Eligible companies may qualify for up to \$15,000 in assistance to offset a portion of their export