



MICHIGAN STRATEGIC FUND

MEMORANDUM

DATE: January 28, 2022

TO: The Honorable Jim Stamas, Chair
Senate Appropriations Committee

The Honorable Thomas Albert, Chair
House Appropriations Committee

The Honorable Curtis Hertel, Jr.
Minority Vice Chair
Senate Appropriations Committee
and Subcommittee on LEO/MEDC

The Honorable Joe Tate
Minority Vice Chair
House Appropriations Committee

The Honorable Ken Horn, Chair
Senate Appropriations Subcommittee on
Labor and Economic Opportunity/MEDC

The Honorable Greg VanWoerkom, Chair
House Appropriations Subcommittee on
General Government

The Honorable Terry Sabo, Minority Vice Chair
House Appropriations Subcommittee on
General Government

FROM: Quentin L. Messer, Jr., President
Michigan Strategic Fund

SUBJECT: FY 2022 Section 216(1) FTE Report

Section 216(1) of Public Act 87 of 2021, the FY 2022 enacted budget, requires departments and agencies to report quarterly on FTE counts by classification and actual FTE position counts compared to authorized FTE position counts. Pursuant to this requirement, attached is the FY 2022 FTE First Quarter Report for the Michigan Strategic Fund.

Section 216(2) requires a report by March 1 of the current fiscal year and annually, that specifies the number of employees engaged in remote work in 2021, the number of employees authorized to work remotely and the actual number working remotely, estimated net cost savings from remote work, and the reduced use of office space associated with remote work. Pursuant to this requirement, the State Budget Office will be submitting a compiled statewide Remote Work report.

If you have any questions, please contact our Office of Government Relations at 517.335.1847

Attachments

cc: Members, Senate and House Appropriations Committees
Members, Senate Appropriations Subcommittee on Labor and Economic Opportunity/MEDC
Members, House Appropriations Subcommittee on General Government
Kathryn Summers, Senate Fiscal Agency
Mary Ann Cleary, House Fiscal Agency
State Budget Office

Michigan Strategic Fund

Fiscal Year 2022 Quarterly FTE Comparison

Pay Period – 12/25/2021

Appropriation Category	Appropriation Name	Authorized FTEs	Actual FTEs	Rationale of FTE Difference
MICHIGAN STRATEGIC FUND	Job creation services	174.0	41.8	The authorized FTEs from this line includes FTEs coded to all other MSF appropriations. There are 16 are non-civil service employees charged to this appropriation included in the 'Actual FTEs'.
MICHIGAN STRATEGIC FUND	Business attraction and community revitalization	0.0	17.6	FTE authorization for this line comes from the Job creation services appropriation. FTE costs allocated to these programs is based on the time staff spend working on them. There are 18.2 non-civil service employees charged to this appropriation included in the 'Actual FTEs'. ***
MICHIGAN STRATEGIC FUND	Entrepreneurship eco-system	0.0	4.8	FTE authorization for this line comes from the Job creation services appropriation. All FTEs charged to the appropriation are non-civil service. ***
BOILERPLATE APPROPRIATIONS	Job creation services (interlocal)	0.0	68.1	See rationale on the "Job Creation Services" line**
BOILERPLATE APPROPRIATIONS	Pure Michigan (interlocal)	0.0	6.0	FTE authorization for this line comes from the Job creation services appropriation.
BOILERPLATE APPROPRIATIONS	GF/GP trans to business attraction and comm revitalization - Work Project	0.0	.6	See rationale on the "Business attraction and community revitalization (BACR)" line**
BOILERPLATE APPROPRIATIONS	Coronavirus public health emergency - federal - PA 67 - Work Project	0.0	.1	FTE authorization for this line comes from the Job creation services appropriation.
MICHIGAN STRATEGIC FUND	Business attraction and community revitalization - Work Project	0.0	6.9	See rationale on the "Business attraction and community revitalization (BACR)" line**
Total		174.0	145.8	

* Authorized FTE levels are not necessarily fully funded within the corresponding line-item appropriations.

* This report includes civil service and non-civil service employees funded from state appropriations. MEDC corporate employees are included due to the MEDC providing administrative services for MSF programs, which the MSF reimburses the MEDC for.

* Actual Civil Service employees on this date totaled 110.

** For Job Creation Service (interlocal) and Business Attraction and Comm Revitalization Work Projects the boilerplate appropriations comments are reported in the primary appropriation.

*** The 21st Century Jobs Trust Fund Programs have no authorized FTEs; however, MCL 125.2088b allows not more than 4% of the annual appropriations may be used for the purposes of administering these programs.

FTEs by Classification and Job Type
Pay Period End Date 12/25/2021

LEO - MSF-MEDC

OFFICE AND CLERICAL	3.0
OFFICIALS AND ADMINISTRATORS	19.0
PARAPROFESSIONALS	9.0
PROFESSIONALS	72.5
SERVICE MAINTENANCE	1.0
TECHNICIANS	2.7
Total	107.2

Job Cd Desc	Job Category Cd Desc	FTE
ACCOUNTANT	PROFESSIONALS	2.0
ACCOUNTING TECHNICIAN	PARAPROFESSIONALS	4.0
ARCHAEOLOGIST	PROFESSIONALS	1.0
ARCHITECT	PROFESSIONALS	1.0
ARCHITECT SPECIALIST-LICENSED	PROFESSIONALS	1.0
AUDITING SPECIALIST	PROFESSIONALS	1.0
BUILDING CONSTRUCTION SPL	PROFESSIONALS	1.0
BUYER SPECIALIST	PROFESSIONALS	1.0
COMMUNICATIONS SPECIALIST	PROFESSIONALS	2.0
DEPARTMENTAL ANALYST	PROFESSIONALS	18.0
DEPARTMENTAL MANAGER	PROFESSIONALS	2.0
DEPARTMENTAL SPECIALIST	PROFESSIONALS	15.0
DEPARTMENTAL TECHNICIAN	PARAPROFESSIONALS	5.0
DIVISION ADMINISTRATOR	OFFICIALS AND ADMINISTRATORS	5.0
ECONOMIC COMMUNITY DEV ALT	PROFESSIONALS	4.0
ECONOMIC COMMUNITY DEV SPL	PROFESSIONALS	7.0
EXECUTIVE SECRETARY	OFFICE AND CLERICAL	1.0
FINANCIAL ANALYST	PROFESSIONALS	2.0
FINANCIAL SPECIALIST	PROFESSIONALS	1.0
GENERAL OFFICE ASSISTANT	OFFICE AND CLERICAL	1.0
GRAPHIC ARTS DESIGNER	TECHNICIANS	2.0
HISTORIAN	PROFESSIONALS	4.0

Job Cd Desc	Job Category Cd Desc	FTE
HISTORIAN MANAGER	PROFESSIONALS	1.0
HUMAN RESOURCES SPECIALIST	PROFESSIONALS	0.5
INFORMATION TECHNOLOGY SPL	PROFESSIONALS	4.0
INFORMATION TEC PRG ALT	PROFESSIONALS	3.0
LABORER	SERVICE MAINTENANCE	1.0
PROMOTIONAL SPECIALIST	PROFESSIONALS	1.0
SECRETARY	OFFICE AND CLERICAL	1.0
STATE ADMINISTRATIVE MANAGER	OFFICIALS AND ADMINISTRATORS	12.0
STATE ASSISTANT ADMINISTRATOR	OFFICIALS AND ADMINISTRATORS	1.0
STATE BUREAU ADMINISTRATOR	OFFICIALS AND ADMINISTRATORS	1.0
STUDENT ASSISTANT	TECHNICIANS	0.7
		107.2