

**MICHIGAN STRATEGIC FUND  
FINAL MEETING MINUTES  
December 17, 2019**

**Members Present**

Britany L. Affolter-Caine  
Ronald W. Beebe  
Jeff Donofrio  
Paul Gentilozzi  
September Hargrove  
Michael B. Kapp (on behalf of Director Ajegba)  
Andrew Lockwood (on behalf of Treasurer Eubanks)  
Jeff Mason  
Charles P. Rothstein

**Members joined by phone**

Susan Tellier  
Cindy Warner

Mr. Mason called the meeting to order at 10:05 am.

**Public Comment:** Mr. Mason asked that any attendees wishing to address the Board come forward at this time. No public comment.

Mr. Mason introduced the following legislators: Senator Curt VanderWall speaking in support of the Railroad Square public facilities project in Kalkaska and Representative Terry Sabo speaking in support of the Sweetwater Development Partners, LLC project in Muskegon.

**Communications:** Rhonda Bishop, Board Liaison, advised the Board that a letter from Senator Jon Bumstead in support of the Sweetwater Development Partners, LLC project in Muskegon was provided to them at the table; the letter is attached to the minutes. She also advised Board members that a revised Good Jobs for Michigan resolution for the Ford Motor Company project and a revised memorandum and Michigan Community Revitalization Program resolution for the Sugar Hill Residential LLC project was provided to them at the table.

**A. CONSENT AGENDA**

**Resolution 2019-177 Approval of Consent Agenda Items**

Mr. Mason asked if there were any questions from the Board regarding the items under the Consent Agenda. There being none, Paul Gentilozzi motioned for the approval of the following:

Proposed Meeting Minutes – November 26, 2019  
Proposed (Retreat) Meeting Minutes – December 4, 2019  
Develop Michigan Inc. – Appointments to the Board of Directors – **2019-178 & 2019-179**

Andrew Lockwood seconded the motion. **The motion carried: 11 ayes; 0 nays; 0 recused.**

## **B. BUSINESS INVESTMENT**

### **B1. Entrepreneurship**

*Britany L. Affolter-Caine, recused from the next four items, leaves the room; a recusal letter is attached to the minutes.*

#### **Resolution 2019-180 Michigan Translational and Commercialization (MTRAC) Statewide Program – Funding Allocation**

*Fred Molnar, Vice President of Entrepreneurship & Innovation, provided the Board with information regarding this action item. Following discussion, Paul Gentilozzi motioned for the approval of Resolution 2019-180. Andrew Lockwood seconded the motion. **The motion carried: 10 ayes; 0 nays; 1 recused.***

#### **Resolution 2019-181 MTRAC Life Science Innovation Hub – Grant Award**

*Fred Molnar, Vice President of Entrepreneurship & Innovation, provided the Board with information regarding this action item. Following discussion, September Hargrove motioned for the approval of Resolution 2019-181. Jeff Donofrio seconded the motion. **The motion carried: 10 ayes; 0 nays; 1 recused.***

#### **Resolution 2019-182 MTRAC Advanced Transportation Innovation Hub – Grant Award**

*Fred Molnar, Vice President of Entrepreneurship & Innovation, provided the Board with information regarding this action item. Following discussion, Ronald W. Beebe motioned for the approval of Resolution 2019-182. Jeff Donofrio seconded the motion. **The motion carried: 10 ayes; 0 nays; 1 recused.***

#### **Resolution 2019-183 Technology Transfer Talent Network (T3N) – Grant Amendment**

*Fred Molnar, Vice President of Entrepreneurship & Innovation, provided the Board with information regarding this action item. Following discussion, Paul Gentilozzi motioned for the approval of Resolution 2019-183. Ronald W. Beebe seconded the motion. **The motion carried: 10 ayes; 0 nays; 1 recused.***

*Britany L. Affolter-Caine rejoined the meeting.*

#### **Resolution 2019-184 FY 2020 Pre-Seed Fund – Request for Proposals and Funding Allocation**

*Fred Molnar, Vice President of Entrepreneurship & Innovation, provided the Board with information regarding this action item. Following discussion, Ronald W. Beebe motioned for the approval of Resolution 2019-184. Paul Gentilozzi seconded the motion. **The motion carried: 11 ayes; 0 nays; 0 recused.***

#### **Resolution 2019-185 SBIR/STTR Michigan Assistance Program – BBCetc Grant Award**

*Margaret McCammon, Portfolio Manager, provided the Board with information regarding this action item. Following discussion, Jeff Donofrio motioned for the approval of Resolution 2019-185. Michael B. Kapp seconded the motion. **The motion carried: 11 ayes; 0 nays; 0 recused.***

Mr. Mason, MSF board chairperson, advised board members that the order of agenda items was being modified due to time constraints. The Ford Motor Company project was moved up.

## **B2. Business Growth**

*Jeff Donofrio, recused from the next item, leaves the room; a recusal letter is attached to the minutes.*

### **Resolutions 2019-186 & 2019-187 Ford Motor Company – Good Jobs for Michigan Award and State Essential Services Assessment Exemptions**

*Erik Wilford, Business Development Project Manager, provided the Board with information regarding these action items.* Following discussion, Michael B. Kapp motioned for the approval of Resolution 2019-186. Charles P. Rothstein seconded the motion. **The motion carried: 10 ayes; 0 nays; 1 recused.** Andrew Lockwood then motioned for the approval of Resolution 2019-187. Michael B. Kapp seconded the motion. **The motion carried: 10 ayes; 0 nays; 1 recused.**

*Jeff Donofrio rejoined the meeting.*

### **B1. Entrepreneurship – continued**

#### **Resolution 2019-188 Michigan Small Business Development Center – Strategic Service Provider Emerging Technology Fund and Business Accelerator Fund Grant Award**

*Margaret McCammon, Portfolio Manager, provided the Board with information regarding this action item.* Following discussion, Jeff Donofrio motioned for the approval of Resolution 2019-188. Britany L. Affolter-Caine seconded the motion. **The motion carried: 11 ayes; 0 nays; 0 recused.**

### **B2. Business Growth - continued**

#### **Resolution 2019-189 Fairlife LLC and Continental Dairy Facilities LLC – MBDP Grant Amendment**

*David Kurtycz, Business Development Project Manager, provided the Board with information regarding this action item.* Following discussion, Jeff Donofrio motioned for the approval of Resolution 2019-189. Andrew Lockwood seconded the motion. **The motion carried: 11 ayes; 0 nays; 0 recused.**

## **C. COMMUNITY VITALITY**

### **Resolution 2019-190 Fulton & Seward L.L.C. – MCRP Loan Participation Agreement Amendment**

*Julius Edwards, Commercial Real Estate Investment Manager, provided the Board with information regarding this action item.* Following discussion, Jeff Donofrio motioned for the approval of Resolution 2019-190. Andrew Lockwood seconded the motion. **The motion carried: 10 ayes; 0 nays; 0 recused; 1 abstained.**

### **Resolution 2019-191 55 Ionia Partners, LLC – MCRP Loan Participation Agreement Amendment**

*Julius Edwards, Commercial Real Estate Investment Manager, provided the Board with information regarding this action item.* Following discussion, Andrew Lockwood motioned for the approval of Resolution 2019-191. Michael B. Kapp seconded the motion. **The motion carried: 11 ayes; 0 nays; 0 recused.**

*Susan Tellier left the meeting at 12:31 pm.*

**Resolutions 2019-192 & 2019-193 Sweetwater Development Partners, LLC / City of Muskegon Brownfield Redevelopment Authority (Muskegon Mall Redevelopment Project) – Brownfield Act 381 Work Plan Amendment and MCRP Loan Participation Award**

*Sarah Rainero, Regional Director of Community Development, provided the Board with information regarding these action items.* Following discussion, Paul Gentilozzi motioned for the approval of Resolution 2019-192. Andrew Lockwood seconded the motion. **The motion carried: 10 ayes; 0 nays; 0 recused.** Andrew Lockwood then motioned for the approval of Resolution 2019-193. Jeff Donofrio seconded the motion. **The motion carried: 10 ayes; 0 nays; 0 recused.**

**Resolution 2019-194 Village of Kalkaska (Railroad Square Public Facilities Project) – CDBG Grant**

*Dan Leonard, Senior Community Assistance Team Specialist, provided the Board with information regarding this action item.* Following discussion, September Hargrove motioned for the approval of Resolution 2019-194. Andrew Lockwood seconded the motion. **The motion carried: 10 ayes; 0 nays; 0 recused.**

*September Hargrove, recused from the next item, leaves the room; a recusal letter is attached to the minutes.*

**Resolution 2019-195, 2019-196 & 2019-197 Sugar Hill Residential LLC / City of Detroit Brownfield Redevelopment Authority (Sugar Hill Redevelopment Project) – Brownfield Act 381 Work Plan, MCRP Loan and Brownfield MBT Credit Amendment**

*Brittney Hoszkiw, Senior Community Assistance Team Specialist, provided the Board with information regarding these action items.* Following discussion, Jeff Donofrio motioned for the approval of Resolution 2019-195. Andrew Lockwood seconded the motion. **The motion carried: 9 ayes; 0 nays; 1 recused.** Andrew Lockwood then motioned for the approval of Resolution 2019-196. Jeff Donofrio seconded the motion. **The motion carried: 9 ayes; 0 nays; 1 recused.** Finally, Michael B. Kapp motioned for the approval of Resolution 2019-197. Andrew Lockwood seconded the motion. **The motion carried: 9 ayes; 0 nays; 1 recused.**

*September Hargrove rejoined the meeting.*

Mr. Mason adjourned the meeting at 1:14 pm.



STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
LANSING

GRETCHEN WHITMER  
GOVERNOR

PAUL C. AJEGBA  
DIRECTOR

August 12, 2019

Ms. Rhonda Bishop  
Board Relations Liaison  
Michigan Strategic Fund Office  
300 N. Washington Square  
Lansing, Michigan 48913

Re: Michigan Strategic Fund Board Meeting Designee

Dear Ms. Bishop:

I hereby confirm and ratify my designation of Michael B. Kapp, Administrator, Michigan Department of Transportation, as the person authorized and empowered to act in my stead for Michigan Strategic Fund meetings that I am unable to attend.

Sincerely,

A handwritten signature in blue ink that reads "Paul C. Ajegba".

Paul C. Ajegba, P.E.  
Director

cc: M. Kapp  
Executive file



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

GRETCHEN WHITMER  
GOVERNOR

RACHAEL EUBANKS  
STATE TREASURER

February 26, 2019

Ms. Rhonda Bishop  
Board Relations Liaison  
Michigan Strategic Fund Office  
300 N. Washington Square  
Lansing, MI 48913

Re: Michigan Strategic Fund Board Meeting Designee for Treasurer Eubanks

Dear Ms. Bishop:

I hereby designate Andrew Lockwood to attend all Michigan Strategic Fund meetings that I am unable to attend in 2019.

If you need anything additional, please contact Kara Kabia at (517) 241-2624.

Sincerely,

A handwritten signature in blue ink that reads "Rachael Eubanks".

Rachael Eubanks  
State Treasurer

Cc: Eric Bussis  
Andrew Lockwood



December 16, 2019

MSF Fund Manager  
MEDC  
300 N. Washington Square  
Lansing, Michigan

Dear Fund Manager,

This is to advise that I am recusing myself from voting and excuse myself during the discussion of the following items on the Michigan Strategic Fund Board Meeting Agenda on Tuesday, December 17, 2019.

- Michigan Translational Research and Commercialization (MTRAC) – Funding Allocation
- Life Science MTRAC Hub – Grant Renewal
- Advanced Transportation MTRAC Hub – Grant Renewal
- Tech Transfer Talent Network (T3N) – Grant Renewal

The reason for my recusal is that I have a potential conflict of interest with respect to the parties involved in the Agenda items.

Sincerely,

A handwritten signature in cursive script that reads "Britany Affolter-Caine".

Britany Affolter-Caine  
Executive Director  
Michigan's University Research Corridor



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY  
LANSING

JEFF DONOFRIO  
DIRECTOR

December 17, 2019

MSF Fund Manager  
MEDC  
300 N. Washington Square  
Lansing, Michigan

Dear Fund Manager,

This is to advise that I am recusing myself from voting and excuse myself during the discussion of the following items on the Michigan Strategic Fund Board Meeting Agenda on Tuesday, December 17, 2019.

- Ford Motor Company – Good Jobs for Michigan and State Essential Services Assessment Exemption

The reason for my recusal is that I have a potential conflict of interest with respect to the parties involved in the Agenda items.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeff Donofrio".

Jeff Donofrio  
Director



December 17, 2019

Ms. Rhonda Bishop  
Board Relation Liaison  
Michigan Strategic Fund  
300 N. Washington Square  
Lansing, MI 48913

Re: Sugar Hill Recusal

Dear Ms. Bishop

This is to advise that I am recusing myself from deliberations and voting for the Sugar Hill Redevelopment Project during the Michigan Strategic Fund Board Meeting on Tuesday, December 17, 2019.

The reason for the recusal is that I may have a potential conflict of interest with respect the parties involved in the agenda item.

Regards,

  
September Hargrove



THE SENATE  
STATE OF MICHIGAN

JON BUMSTEAD

34TH DISTRICT

P.O. BOX 30036

LANSING, MI 48909-7536

PHONE: (517) 373-1635

FAX: (517) 373-3300

[senjbumstead@senate.michigan.gov](mailto:senjbumstead@senate.michigan.gov)

December 16, 2019

Mr. Jeff Mason, President  
Michigan Strategic Fund Board  
300 N. Washington Square  
Lansing, MI 48913

Dear Mr. Mason,

This letter is written in support of the Sweetwater Development Partners, LLC receiving a Michigan Community Revitalization Program Loan Participation award to support the construction of a new six-story mixed-use building in downtown Muskegon. I also support the request from the City of Muskegon Brownfield Redevelopment Authority for approval of a Brownfield Act 381 Work Plan Amendment. These requests will be a direct benefit to this project and the City of Muskegon as a whole.

The project proposed by Sweetwater Development Partners, LLC is a new 51,565 square foot, six-story mixed use building located at 292 W. Western Ave. The building will contain first floor retail space, second and third floor office space, and the remaining three floors will contain 18 one- and two-bedroom residential apartments. The development will include approximately 30 parking spaces, both underneath and behind the building.

This parcel is a part of the existing Muskegon Mall Work Plan approved in 2005 to demolish and redevelop the properties in the former Muskegon Mall area. There is a wide range of local support for this project, including a 12-year Commercial Facilities Tax Exemption, a 15-year Neighborhood Enterprise Zone abatement, and local brownfield tax increment financing support. I support the request by Sweetwater Development Partners, LLC because of the positive impact it will have on residents and local businesses.

If you have any questions or concerns, please contact my office by phone at (866) 305-2134 or by email at [SenJBumstead@senate.michigan.gov](mailto:SenJBumstead@senate.michigan.gov).

Best regards,

Jon Bumstead  
State Senator  
Michigan Senate District 34