

**MICHIGAN STRATEGIC FUND  
APPROVED MEETING MINUTES  
September 28, 2021**

**Members Present**

Britany L. Affolter-Caine  
Susan Corbin  
Michael B. Kapp (on behalf of Director Ajegba)  
Quentin L. Messer, Jr.

**Members joined remotely**

Rachael Eubanks, participating from Lansing, MI  
Paul Gentilozzi, participating from Lansing, MI  
September Hargrove, participating from Detroit, MI  
Charles P. Rothstein, participating from Farmington Hills, MI  
Susan Tellier, participating from Grand Rapids, MI  
Cindy Warner, participating from Traverse City, MI

**Member absent**

Ronald W. Beebe

**I. CALL TO ORDER & ROLL CALL**

Mr. Messer called the meeting to order at 10:00 a.m. The meeting was held in person in the Lake Michigan Conference Room at the MEDC headquarters building in Lansing with an option to participate virtually via Microsoft Teams.

Mr. Messer introduced Katelyn Wilcox Surmann, MSF Board Liaison, who asked members participating in the meeting virtually to identify their physical location by stating the county, city, township, or village and state from which the Board member is attending the meeting remotely. Ms. Wilcox Surmann then conducted the attendance roll call.

**II. PUBLIC COMMENTS**

Ms. Wilcox Surmann explained the process for members of the public to participate; there were no public comments.

**III. COMMUNICATIONS**

Ms. Wilcox Surmann noted no communications were received for Board members.

Mr. Messer thanked everyone who was able to participate in the Michigan Economic Development Foundation meeting on September 14 that brought together the state's top economic development stakeholders, including Executive Committee members, Collaborative Development Council (CDC) members, MSF Board members, and local and regional partners for a conversation on the state's current economic climate and future trends. The group had meaningful conversations about the opportunities, challenges, and strengths that Michigan faces in the years ahead as it strives to become the #1 four-season state in the nation.

Valerie Hoag, MSF Fund Manager, announced that Ronald W. Beebe was elected chair of the MSF Finance and Investment Subcommittee and a meeting schedule has been set up for next year. She also announced that Cindy Warner was elected chair of the MSF Policy and Planning Subcommittee. Ms. Warner commented on the goals of the subcommittee in the coming months.

#### IV. CONSENT AGENDA

##### **Resolution 2021-125 Approval of Consent Agenda Items**

Mr. Messer asked if there were any questions from Board members regarding items under the Consent Agenda. There being none, September Hargrove motioned for the approval of the following:

- a. Proposed August 24, 2021 Meeting Minutes
- b. Ford Motor Company: SESA Exemption Amendment – **2021-126**
- c. Ratification of Federal Funding Applications – **2021-127**

Cindy Warner seconded the motion. **The motion carried: 10 ayes; 0 nays; 0 recused.**

**ROLL CALL VOTE:** Ayes: Britany L. Affolter-Caine, Susan Corbin, Rachael Eubanks, Paul Gentilozzi, September Hargrove, Michael B. Kapp (on behalf of Director Ajegba, designation attached), Quentin L. Messer, Jr., Charles P. Rothstein, Susan Tellier, Cindy Warner; Nays: None; Recused: None

#### V. COMMUNITY VITALITY

##### **a. Resolution 2021-128 CDBG Water Related Infrastructure Projects: Funding Approval**

*Gregory West, CDBG Program Manager, provided the Board with information regarding this action item. The action involves approval of Community Development Block Grant (CDBG) funds in the amount of \$14,937,512 for 11 units of general local government for infrastructure improvements in those communities and up to \$550,000 in CDBG funds to provide administrative services to the designated communities.* Following discussion, Susan Corbin motioned for the approval of Resolution 2021-128. Britany L. Affolter-Caine seconded the motion. **The motion carried: 10 ayes; 0 nays; 0 recused.**

**ROLL CALL VOTE:** Ayes: Britany L. Affolter-Caine, Susan Corbin, Rachael Eubanks, Paul Gentilozzi, September Hargrove, Michael B. Kapp (on behalf of Director Ajegba, designation attached), Quentin L. Messer, Jr., Charles P. Rothstein, Susan Tellier, Cindy Warner; Nays: None; Recused: None

#### VI. BUSINESS INVESTMENT

##### **a. Resolution 2021-129 Sartorius BioAnalytical Instruments, Inc: Michigan Business Development Program Grant**

*Jeremy Webb, Senior Business Development Project Manager, provided the Board with information regarding this action item. The action involves approval of a \$1,200,000 Michigan Business Development Program performance-based grant to support a business expansion project. The project is expected to result in the creation of up to 160 jobs and \$57,010,000 in total capital investment in Ann Arbor.* Following discussion, Michael B. Kapp motioned for the approval of Resolution 2021-129. Charles P. Rothstein seconded the motion. **The motion carried: 10 ayes; 0 nays; 0 recused.**

**ROLL CALL VOTE:** Ayes: Britany L. Affolter-Caine, Susan Corbin, Rachael Eubanks, Paul Gentilozzi, September Hargrove, Michael B. Kapp (on behalf of Director Ajegba, designation attached), Quentin L. Messer, Jr., Charles P. Rothstein, Susan Tellier, Cindy Warner; Nays: None; Recused: None

#### VII. IMAGE BRANDING

##### **a. Resolution 2021-130 Business Marketing RFP: Award Approval**

*Doug Kuiper, Senior Vice President of Marketing and Communications, provided the Board with information regarding this action item. The action involves approval of a Business Marketing Request for Proposals (RFP) award to Lambert/9<sup>th</sup> Wonder for an initial three year term of November 1, 2021, through October 31, 2024, with a first-year allocation of up to \$7,100,000 for*

*the period of November 1, 2021, to October 31, 2022, contingent upon an appropriation approved by the State Legislature and signed into law by the Governor.* Following discussion, Quentin L. Messer, Jr. motioned for the approval of Resolution 2021-130. Susan Corbin seconded the motion. **The motion carried: 10 ayes; 0 nays; 0 recused.**

**ROLL CALL VOTE:** Ayes: Britany L. Affolter-Caine, Susan Corbin, Rachael Eubanks, Paul Gentilozzi, September Hargrove, Michael B. Kapp (on behalf of Director Ajegba, designation attached), Quentin L. Messer, Jr., Charles P. Rothstein, Susan Tellier, Cindy Warner; Nays: None; Recused: None

#### **VIII. INFORMATIONAL**

Mr. Messer noted the MSF delegated authority report for the period August 1 to August 31, 2021, was included in the meeting packet. He asked if there were any questions from Board members regarding the information. There was one question about a Michigan Business Development Program amendment for Wacker Chemical, which was answered by staff.

Mr. Messer adjourned the meeting at 10:46 a.m.



STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
LANSING

GRETCHEN WHITMER  
GOVERNOR

PAUL AJEGBA  
DIRECTOR

February 3, 2020

Ms. Rhonda Bishop  
Board Relations Liaison  
Michigan Strategic Fund Office  
300 N. Washington Square  
Lansing, Michigan 48913

Dear Ms. Bishop:

I hereby confirm and ratify my designation of Michael B. Kapp, Administrator, Michigan Department of Transportation, as the person authorized and empowered to act in my stead for Michigan Strategic Fund meetings that I am unable to attend.

Sincerely,

A handwritten signature in blue ink that reads "Paul C. Ajegba".

Paul C. Ajegba, P.E.  
Director

cc: M. Kapp  
Executive File